**JOB DESCRIPTIONA green and white logo

Description automatically generated:** RESIDENT ASSISTANT

**EMPLOYMENT TERM**: 2025-2026

**Position Overview:**  
Resident Assistants (RAs) play a key role in building a supportive and safe residential environment. RAs live in the residence halls, assist with community standards, and support student development through programming and mentorship. This position is for the 2025-2026 academic year, with employment covering August through May.

**Key Responsibilities:**

* **Community Development:**
  + Conduct monthly programs and events to foster engagement.
  + Complete three health and safety inspections per semester.
  + Hold regular floor meetings and maintain updated bulletin boards and door decorations.
* **Availability & On-Call Duties:**
  + Be on-call during specified hours in the evenings and overnight.
  + Conduct Active Connection Rounds (ACR) with Public Safety and Admin On Call during designated weekend nights.
  + Cover on-campus ACR two weekends per month and remain accessible Sunday-Thursday nights.
* **Administrative & Team Meetings:**
  + Attend weekly staff meetings, monthly all-staff meetings, and one-on-one meetings with supervisors.
  + Participate in opening/closing duties for breaks, semester transitions, and special events.

**Employment Requirements:**

* Minimum 12 credit hours per semester and maintain a 2.5 GPA.
* Approval required for additional on/off-campus jobs; limited to 12 hours for new RAs.
* RAs are not able to be Orientation Leaders.
* Adhere to Nichols College policies and maintain professional standards.
* Must be in satisfactory disciplinary status as determined by Director of Residence Life & Community Standards.

**Evaluation and Rehire:**  
This is a one (1) year contract appointment. Performance is reviewed each semester, influencing eligibility for rehire or contract renewal.

**Compensation:**  
RAs receive a credit applied to their room charge on their student account bill.